

MINUTES OF REGULARLY SCHEDULED JOHNSBURG COMMUNITY UNIT SCHOOL DISTRICT NO. 12  
BOARD OF EDUCATION MEETING HELD TUESDAY, JUNE 14, 2011 – JOHNSBURG JUNIOR HIGH  
SCHOOL NORTH LEARNING CENTER

Members Present: Mrs. K. Baird, Mr. G. Barla, Mr. T. Low, Mrs. M. Martin (7:04 p.m. onward), Mr. S. Rooney, Mr. S. Rowe, Mrs. M. Tinsley

Members Present By  
Means of Audio/Visual  
Conference: None.

Members Absent: Mrs. M. Martin (until 7:04 p.m.).

Also Present: Superintendent, Dr. D. Johnson; Business Manager, Mr. D. Lawson (until 8:25 p.m. and onward from 8:55 p.m.); High School Principal, Mr. K. Shelton (until 8:15 p.m.); Junior High School Principal, Mrs. N. Hurckes (until 8:15 p.m.); Bush School Principal, Mrs. M. Junge (until 8:15 p.m.); Ringwood School Principal, Mrs. C. Neiss (until 8:15 p.m.); Student Services Director, Mr. R. Schisler (7:32 p.m. onward until 8:15 p.m.); Director of Technology, Mr. R. Gravel (until 8:15 p.m.); Minute Recorder, Ms. B. Seger (until 8:15 p.m. and onward from 8:55 p.m.).

### CALL TO ORDER

The meeting was called to order by President Tom Low at 7:03 p.m. and proceeded with roll call. The roll call found Mrs. K. Baird, Mr. G. Barla, Mr. T. Low, Mr. S. Rooney, Mr. S. Rowe, Mrs. M. Tinsley present. Absent: Mrs. M. Martin.

### CONSENT APPROVAL FOR MINUTES OF:

- May 24, 2011 Board Policy Committee Meeting
- May 24, 2011 Board of Education Meeting
- May 24, 2011 Board of Education Closed Session Meeting

It was moved by Mr. S. Rowe and seconded by Mr. G. Barla to approve the minutes of the May 24, 2011 Board Policy Committee meeting, the May 24, 2011 Board of Education meeting and the May 24, 2011 Board of Education Closed Session meeting as presented. On roll call vote, "Ayes": Mrs. K. Baird, Mr. G. Barla, Mr. S. Rooney, Mr. S. Rowe, Mrs. M. Tinsley, Mr. T. Low. "Nays": None. Absent: Mrs. M. Martin. Motion carried.

### COMMENDATIONS AND RECOGNITIONS

The following individuals received Board recognition and commendation:

- Junior High Broadway Review – Mrs. N. Hurckes and Dr. D. Johnson asked the Board to join with them in commending music directors, Sue Childress and Joyce Beernink, and all of the students involved in the Junior High Broadway Music Review for their hard work in preparing for the event.
- JHS Theater Awards – The Board joined with Mr. K. Shelton in commending Paul Hanrahan and Jamie Uthe for organizing the very special JHS Theater Awards ceremony that honored the school's thespians for their efforts throughout the past year.
  - JHS Academic Honors Night – Mr. K. Shelton asked the Board to join with him in commending Kim Ault, Colleen Joyce, Elizabeth Dammier, Patsy Hiller and Donna Jakus for their efforts in organizing the annual High School Academic Honors Night. It was noted that a record setting \$3.1 million in scholarships were awarded to this year's seniors.
  - Junior High Graduation – Dr. D. Johnson asked the Board to join with him in commending Nancy Hurckes and the Junior High staff for their efforts in planning and supervising the graduation ceremony that was held outside on the High School football field.
- High School Graduation – The Board also commended Kevin Shelton, Jamie Uthe and the High School staff for organizing the school's graduation ceremony that was also held outside on the football field.
- JEPF and PTO Donations – Dr. D. Johnson asked the Board to join with him in commending and expressing gratitude to the JEPF and the PTO for their continued support and generous donations to the school district again this year.

### AGENDA TIME FOR CITIZENS TO SPEAK

There were no citizens to speak before the Board at this time.

## APPROVE JUNE 2011 BILLS

Mr. D. Lawson highlighted a few of the bills and answered questions from the Board regarding various bills.

It was moved by Mr. S. Rowe and seconded by Mr. S. Rooney to approve the June 2011 bills as follows: Education Fund, \$343,207.01; O & M Fund, \$54,075.00; Bond & Interest, \$244,015.63; Transportation Fund, \$65,019.21 and Municipal Retirement/Social Security Fund, \$58,219.47 as presented. On roll call vote, "Ayes": Mrs. K. Baird, Mr. G. Barla, Mrs. M. Martin, Mr. S. Rooney, Mr. S. Rowe, Mrs. M. Tinsley, Mr. T. Low. "Nays": None. Absent: None. Motion carried.

## REPORTS FROM ADVISORY COUNCILS

Elementary Advisory – No report at this time.

Junior High School Advisory – No report at this time.

High School Advisory Council – No report at this time.

High School Technology Advisory Council – No report at this time.

MAYC – Mr. R. Schisler reported on the recent meeting where the discussions involved restructuring to two committees to handle budget and programs and to move away from summer programs in the future.

PTO – Mrs. K. Baird reported on the recent meeting where the discussions involved the allocation of funds to the district and the two new officers for next year.

SEDOM – Dr. D. Johnson reported on the recent meeting where the discussions included budget parameters and the possible reduction of staff due to decreasing enrollment.

Foundation – Dr. D. Johnson reported on the recent meeting where they reviewed the allocation request list, discussed the plans for the upcoming Orange Ball event and the restructuring of the organization's by-laws.

Tech Campus – Dr. D. Johnson reported on the recent meeting where the discussions included preliminary budget figures, enrollment and a new assessment program that will be piloted by the auto department next year to track students' progress.

## INFORMATIONAL ITEMS

### DONATIONS FROM JEPF AND PTO

Dr. D. Johnson reported to the Board that the JEPF had donated \$35,407 and the PTO had donated \$36,856.11 to the district as a result of their fundraisers and activities from the past year. He also briefly explained the new process the district had used this year to request donations from the organizations. Dr. D. Johnson noted that the Board had the option to move this item down on the agenda to be voted on as an action item at this meeting and the Board agreed to do so.

### EMPLOYMENT OF TREASURER

Mr. D. Lawson informed the Board that at the June 28<sup>th</sup> Board meeting the annual employment of the district treasurer will be presented for Board approval.

### PREVAILING WAGE RESOLUTION

Mr. D. Lawson informed the Board that annually the district is required to adopt the Illinois Prevailing Wage Act Resolution which concerns the wages for outside vendors. He noted that the resolution would be presented for formal Board approval at the June 28<sup>th</sup> Board meeting.

### RESOLUTION DESIGNATING DEPOSITORS

Mr. D. Lawson informed the Board that the district is also required by the state to annually designate the depositors that they will use each year. He noted that the resolution would also be presented for formal Board approval at the June 28<sup>th</sup> Board meeting.

### FINANCE COMMITTEE REPORT

Mr. S. Rowe reported on the Finance Committee meeting that was held on June 7<sup>th</sup> where the discussions included the recent pre-audit conference, the status of next year's tentative budget, the continuing challenge with state funding and non-certified and administrative salaries. Mr. D. Lawson reviewed various aspects of the tentative budget. After discussing the tentative budget, Dr. D. Johnson asked the Board for permission to complete the hiring process for the openings in the district other than the 2.5 positions that were reduced in the budget. The Board agreed with his request. While reviewing the non-certified and administrative salaries, Mr. T. Low suggested that the Board continue their discussion in Closed Session.

## CLOSED SESSION – 8:15 PM – 8:55 PM

It was moved by Mr. S. Rowe and seconded by Mrs. M. Martin to go into Closed Session at 8:15 p.m. regarding appointment, employment, or dismissal of an employee or officer. On roll call vote, "Ayes": Mrs. K. Baird, Mr. G. Barla, Mrs. M. Martin, Mr. S. Rooney, Mr. S. Rowe, Mrs. M. Tinsley, Mr. T. Low. "Nays": None. Absent: None. Motion carried.

It was moved by Mrs. M. Tinsley and seconded by Mrs. K. Baird to come out of Closed Session at 8:55 p.m. On roll call vote, "Ayes": Mrs. K. Baird, Mr. G. Barla, Mrs. M. Martin, Mr. S. Rooney, Mr. S. Rowe, Mrs. M. Tinsley, Mr. T. Low. "Nays": None. Absent: None. Motion carried.

## FINANCE COMMITTEE REPORT

Mr. S. Rowe continued with his report on the Finance Committee meeting by noting that the committee reviewed the extracurricular stipends for 2011-12 and would be bringing their recommendation along with their recommendation for non-certified and administrative salaries to the June 28<sup>th</sup> meeting.

Mr. D. Lawson reported that the committee reviewed an insurance opportunity that is available to the district that would involve moving from a two-tier option to a three-tier option. He also reported that the committee reviewed the budget cuts that were implemented in 2010-11. Mr. S. Rowe noted that the committee agreed to have a discussion with the full Board at the June 28<sup>th</sup> Board meeting regarding the issue of awarding additional sick days to retiring staff members to be fiscally responsible and looking at each on a case by case situation.

## ACTION ITEMS

### SOCIAL STUDIES TEXTBOOK ADOPTION

The Board reviewed the proposal that was presented at the last Board meeting for the purchase of social studies textbooks for grades 6 through 8. Mrs. M. Martin noted that she had options for the shipping of the textbooks that she would pass on to the curriculum director.

It was moved by Mrs. K. Baird and seconded by Mr. S. Rowe to approve the purchase of social studies textbooks for the 6<sup>th</sup> through 8<sup>th</sup> grade at a cost of \$46,454.67 with shipping costs up to \$3,200.00. On roll call vote, "Ayes": Mrs. K. Baird, Mr. G. Barla, Mrs. M. Martin, Mr. S. Rooney, Mr. S. Rowe, Mrs. M. Tinsley, Mr. T. Low. "Nays": None. Absent: None. Motion carried.

### REQUEST FOR CONSENT APPROVAL OR ADOPTION OF:

- JHS Spring Break Trip March 2013 – The proposed High School student trip to Europe over spring break in 2013 was presented for Board approval.
- Second Reading and Adoption of Board Policy 4:15 and updated Board Policies 2:140, 2:220, 2:230, 2:250, 2:260, 3:50, 4:10, 4:170, 5:10, 5:30, 5:40, 5:90, 5:120, 5:150, 5:200, 5:220, 5:260, 5:285, 5:300, 6:150, 6:160, 6:190, 6:300, 7:50, 7:100, 7:260, 7:280, 7:310 and 8:110 – Dr. D. Johnson presented one new Board policy and several Board policies that were updated as recommended by the IASB due to legislative changes for second reading and adoption.
- Ringwood School Contest Award Acceptance Approval – The award of \$1,000 worth of Learning Resource materials that Ringwood teacher Raven Davis won in the Learning Resources Company video contest was presented for Board approval.
- JEPF and PTO District Donations - The Board was asked to accept the donations of the JEPF totaling \$35,407 and the PTO totaling \$36,856.11.

It was moved by Mrs. M. Martin and seconded by Mrs. K. Baird to approve the four items presented for consent approval or adoption as presented. "Ayes": All. "Nays": None. Absent: None. Motion carried.

## OTHER BUSINESS

- The next regular Board meeting will be on June 28<sup>th</sup> at the Johnsburg Junior High School North Learning Center.
- Dr. D. Johnson reminded the Board that there would be regular Board meetings on July 19<sup>th</sup> and August 23<sup>rd</sup> and that the Board Retreat would be on Saturday, August 20<sup>th</sup> at 8:00 a.m.
- Dr. D. Johnson notified the Board that there were still openings available for the Orange Ball Golf Tournament on June 24<sup>th</sup> at the McHenry Country Club.
- Dr. D. Johnson notified the Board of the dates that the Illinois Association of School Boards facilitator would be available for the training that was discussed at the last meeting. The Board agreed to schedule the training for August 20<sup>th</sup> on the same day as the retreat.

- Dr. D. Johnson also notified the Board that the district administrators would be spending June 15<sup>th</sup> and 16<sup>th</sup> in their administrative retreat where they work on long term planning, staff development and curriculum review among other topics.

ADJOURNMENT – 9:30 PM

It was moved by Mrs. K. Baird and seconded by Mr. G. Barla to adjourn the meeting at 9:30 p.m. On roll call vote, "Ayes": Mrs. K. Baird, Mr. G. Barla, Mrs. M. Martin, Mr. S. Rooney, Mr. S. Rowe, Mrs. M. Tinsley, Mr. T. Low. "Nays": None. Absent: None. Motion carried.

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Melissa Tinsley, Secretary

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Thomas Low, President